



City of Chicago
Business Affairs and Consumer Protection
PUBLIC VEHICLE INDUSTRY NOTICE

May 26, 2017

Notice No. 17-029

The City of Chicago
Department of Business Affairs and Consumer Protection

Seeks comments on

PROPOSED
SECURITY CAMERA TECHNICAL SPECIFICATIONS FOR
CHARTER/SIGHTSEEING VEHICLES

Notice is hereby given of Proposed Security Camera Technical Specifications for Charter/Sightseeing Vehicles.

- Comments must be in writing and be submitted via e-mail to BACPPV@cityofchicago.org by or on **June 5, 2017**.
- Comments e-mail subject line should state: "PROPOSED SECURITY CAMERA TECHNICAL SPECIFICATIONS FOR CHARTER/SIGHTSEEING VEHICLES".

Proposed technical specifications for security camera equipment installed in a Charter/Sightseeing vehicle:

1. *The security camera must be designed to operate using a standard 12 volt battery;*
2. *The security camera must be tamperproof and not operate with an "ON/OFF" switch;*
3. *The security camera must clearly record images in all lighting conditions, including bright sunshine, shade, darkness, total darkness, and when strong backlighting is present;*
4. *The security camera must mark each image with the date, time, and;*
5. *The security camera must have a field of vision to capture all of the occupants of the vehicle;*
6. *The security camera must be installed so that it will not interfere with the driver's field of vision or impede the use of any of the vehicle's mirrors;*
7. *Security camera systems must be able to safeguard a minimum of 5 days (120hours) of recorded data before overwrite;*

8. *The security camera must be capable of recording images at a resolution of at least 640 x 368 pixels;*
9. *The security camera must be capable of storing as or converting to standard digital image formats such as .JPEG, .AVI and .MPEG image formats;*
10. *The camera must be recording at all times the Charter/Sightseeing is in operation and at all times passengers are on board the charter/sightseeing vehicle, and*
11. *The security camera recording must comply with all applicable Federal, State, and City laws.*
12. *Security Camera Passenger Signage - All vehicles equipped with a security camera system must have a decal visible upon entering the Charter/Sightseeing vehicle notifying passengers that the vehicle is equipped with a security camera. Signage must comply with all applicable Federal, State, and City laws.*
13. *Use of Security Camera Images*
 - a. *The Department and the Chicago Police Department have the authority to request access to a Charter/Sightseeing vehicle and its camera equipment to download recorded images of the interior or exterior of the Charter/Sightseeing vehicle.*
 - b. *A Charter/Sightseeing vehicle license holder may have direct access to download recorded images of the interior or exterior of the Charter/Sightseeing they own or manage.*
 - c. *Licensees may not tamper with, alter or edit security camera images.*
 - d. *Licensees must comply with Federal, State, and City laws, specifically laws regarding the use of recorded images and privacy.*
14. *Optional Outward Facing Cameras*
 - a. *Charter/Sightseeing licensee may install and use optional outward facing cameras on their vehicles.*
 - b. *The Department or the Chicago Police Department may request and view any reports and images captured and stored by the outward facing camera.*

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- ▶ For questions, comments, or to join the City of Chicago's Department of Business Affairs and Consumer Protection-Public Vehicle Operations (BACPPV) e-mail list to receive industry notices and other news, send an email to BACPPV@cityofchicago.org.
 - ▶ Rules and Regulations governing City of Chicago licensed public vehicles and public chauffeurs are available at www.cityofchicago.org/bacp.
 - ▶ The Municipal Code of Chicago is available at www.amlegal.com.

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